Delivery note

A working reference for the goods being handed over. Compare the goods with the shipment instructions and note any difference.

Shipment reference

[Delivery reference]. [Related quotation or order reference]. [Planned delivery date].

Parties and route

[Shipper and collection address]. [Consignee and delivery address]. [Site contact].

Cargo list

[Goods description]. [Package count]. [Packing type]. [Gross weight]. [Package dimensions].

Transport and instructions

[Carrier or vehicle details]. [Loading and unloading instructions]. [Handling requirements].

Handover record

[Dispatch and receiving records]. This blank example does not confirm dispatch or delivery.

SAMPLE

SAMPLE - For illustration only. No customer data. Not an issued or verified document.